

TENTERDEN BOWLS CLUB

RULES – AMENDED NOVEMBER 2017

1. General Matters

The Club shall be known as the ‘Tenterden Bowls Club’. Its colours shall be navy blue and gold. The main purpose of the Club is to provide facilities for, promote and encourage participation in the sport of bowls in accordance with Bowls England ‘Laws of the Game’. It shall be affiliated to Bowls England, Kent County Bowls Association and Kent County Women’s Bowls Association.

2. Membership

Membership is open to all, regardless of sex, age, race, creed, colour, religion, gender, culture, ability or disability and may be offered as either a Full Member, Junior Member or non-playing Associate Member subject to approval by the Management Committee by a simple majority vote, which would not be required to give reasons for withholding approval. Honorary Life Membership may be granted to players that have played and paid for a minimum of 20 years, who had ceased playing and had given exceptional service over and above the call of membership.

3. Subscriptions and Fees

The amount of Club subscription and green fees shall be decided at each Annual General Meeting or if required at an Extraordinary General Meeting. All subscriptions shall be paid by 31st March. Any Members who have not paid by this date shall forfeit all rights of membership for as long as they are in arrears. Any Member whose subscription has not been paid within two months of the due date will be deemed to have left the Club. The initial subscription to be paid by new Members who join at the beginning of the season will be at the reduced rate of 50% for the first year and those who join after the beginning of the season shall be on a pro rata basis.

4. Property and Funds.

The Property and funds of the Club cannot be used for the direct or indirect benefit of members other than reasonably allowed by the Rules and all surplus income or profits are reinvested in the Club.

5. Election of Officers and Committee Members

The following officers and committee members shall be elected at each Annual General Meeting: - President, Chairman, Club Captain, Club Vice-Captain, Secretary, Assistant Secretary, Treasurer, Fixtures Secretary, Competition Secretary, Membership Secretary, Auditor and up to three Management Committee Members. Members may be nominated for more than one post but shall not be elected to any additional post unless they are the only nominee. The Club Captain can stand and be elected for 3 consecutive years but may not stand for re-election for a further 2 years thereafter unless the club agrees otherwise at the AGM.

6. Management Committee

The business of the Club shall be conducted by a Management Committee with authority to take all such action as is necessary to fulfil its duties. It shall consist of the Club’s President, Chairman, Club Captain and Vice-Captain, Lady’s Captain or in her absence the Lady’s Vice-Captain, Secretary, Assistant Secretary, Treasurer, Fixtures Secretary, Membership Secretary, Competition Secretary, and up to three Elected Members. A quorum shall comprise of not less than half of the Committee Membership.

7. Sub-Committees

Sub-Committees may be established by the Annual General Meeting or by the Management Committee. If a Sub-Committee does not contain a Management Committee Member then its Chairman may attend Management Committee meetings as necessary.

8. Nominations for Office

The Secretary shall publish a notice, not less than six weeks before the date of an Annual General Meeting, inviting nominations for the posts shown in Rule 5 above. Members standing for election must be proposed and seconded by Full Members of the Club and must sign the notice not less than two weeks before the date of the Meeting.

9. Annual General Meeting

- a. An Annual General Meeting shall be held not later than 31st October in each year. Notice of the Meeting and an Agenda shall be delivered to every Member at least two weeks before the Meeting. Copies of the audited Statement of Accounts shall be made available to Members at the Meeting.
- b. Any proposal for consideration must be submitted to the Secretary not less than three weeks before the date of the Meeting and must be signed by the proposer and seconder, both of whom must be Full Members.
- c. If more than two Members are nominated for any post and none receives more than half of the votes cast, there shall be a second ballot involving only the two leading nominees.
- d. All voting shall be by ballot and in the event of a tie the Chairman of the Meeting shall use his casting vote. All Members may attend the Meeting but only Full Members shall be entitled to vote. One quarter of the Club's Full Members shall form a quorum.

10. Extraordinary General Meeting

An Extraordinary General Meeting may be convened at any time by the Management Committee or within four weeks of the receipt by the Secretary of a written request, signed by at least ten Full Members with a statement of the business to be discussed. Notice of the Meeting shall be delivered to every Member not less than two weeks before the date of the Meeting. Rule 9(d) shall apply to the proceedings of the Meeting.

11. Selection Committee

The Selection Committee shall consist of the Club Captain, Club Vice-Captain and Lady's Captain. The Club Captain shall be Chairman of the Committee and two Members shall form a quorum. Club Members may be co-opted if required to stand in place of any absent Members of the Committee.

12. Dress

Members shall be properly dressed for all matches and competitions by wearing club shirts or white above the waist and grey or white below. Dress for roll-ups or for Thursday Club night can be casual wear. Any breach of this rule shall be dealt with as the Management Committee decides.

13. Suggestions or Complaints

Suggestions or complaints regarding Club affairs that Members wish to bring to the notice of the Management Committee shall be in writing and addressed to the Secretary or to any Committee Member.

14. Expenditure and Accounts

All accounts to be paid by the Club, other than those of a recurring nature, shall be approved by the Management Committee. A statement of accounts shall be made up to 30th September each year, signed by the Treasurer and certified by the Auditor.

15. Member's Conduct

Any Member whose conduct, in the opinion of the Management Committee, is prejudicial to the interest of the Club shall be invited to appear before the Committee which shall take such action as is considered appropriate and shall have the power to suspend or expel the Member concerned.

16. Indemnity

Each Member of Tenterden Bowls Club shall (to the extent that such person is not entitled to recover under any policy of insurance) be entitled to be indemnified out of any and all funds available to Tenterden Bowls Club, which may lawfully be so applied, against all costs, expenses and liabilities whatsoever incurred by such person in the proper execution and discharge of duties undertaken on behalf of Tenterden Bowls Club or arising therefrom, or incurred in good faith in the purported discharge of such duties. In the event of such a claim being made, legal advice to be sought before any action is taken.

17. Winding Up.

The members may vote to wind up the Club if not less than three quarters of those present and voting support the proposal at a properly convened general meeting.

The Committee will then be responsible for the orderly winding up of the Club's affairs.

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

- a. The purposes of the sports governing body for use in community related sport and/or
- b. The purpose of another CASC within the scheme and/or
- c. The purposes of a Charity.

18. Alteration to Rules

These rules may only be altered or rescinded by a two-thirds majority vote at an Annual General Meeting or an Extraordinary General Meeting convened for that purpose. Details of any proposed alteration shall be given in the notice of the Meeting.

19. Other Matters

The Management Committee shall have the power to deal with any matter not covered by these rules.

NOVEMBER 2017